



# St Joseph's Roman Catholic High School

Chorley New Road | Horwich | Bolton | BL6 6HW

**Telephone:** 01204 697456

**Website:** [www.stjosephsbolton.org.uk](http://www.stjosephsbolton.org.uk) | **Email:** [office@st-josephs.bolton.sch.uk](mailto:office@st-josephs.bolton.sch.uk)

**Headteacher:** Mr T McCabe | **Deputy Headteachers:** Mrs J Morgan, Mrs N Yorke Robinson | **Chair of Governors:** Mrs P Jones  
**Registered Charity Number:** 1075795 | **Facebook/Twitter:** StJosephsRCHS

April 2020

Dear Year 10 Students/ Parents/Carers

With the current situation of COVID-19 and the recent government announcement that "things will take 6 months" to return to normal, we have regrettably had to make the decision to cancel work experience for this academic year.

I believe work experience is vitally important, not only for a CV and or supporting transitions, but for a student's personal development.

I would like to say 'Thank You' to every one of you for persevering with seeking out a work placement. For those who were successful in securing a placement, a huge well done to you!!

## What happens now?

We are looking to secure an offer of a virtual work experience placement and will keep all pupils/parents/carers informed of any updates in this area

For those who had secured a placement: I will contact your employer when COVID-19 settles and potentially inquire about completing some days with the company either on weekends (if employer is open) or during a half term in Year 11 or the summer holidays of Year 11 (after exams - July/August).

**PLEASE NOTE:** We will be unable to authorise a week's WEX during term time in Year 11.

For those who hadn't secured a placement: Again, once everything settles, you may want to continue to look for a WEX placement or volunteer with a company for a few days. Remember this will have to be either on weekends or either half terms/summer holidays of Year 11.

## Key Notes:

There will be NO impact on students securing college/sixth form placements without a WEX placement - so please don't worry!!

If you have any further questions about work experience, feel free to email me.

Hope you are all well and keeping safe

Kind regards

*Donna Hancock*

Head of Careers

