31st January 2022

Dear Parent/Carer,

I am writing to invite you to attend the Year 11 ‘Virtual’ Parents’ Evening on:

**Thursday 10th February: 4:00pm- 7:00pm**

Due to parental feedback, the school has continued to invest in the innovative and easy to use online appointment booking system due to the concerns of Covid-19 to enable parents’ evenings to continue in a virtual format via The School Cloud platform. This will take the format of online video appointments where parents can make appointments with the subject teachers.

You will need to have access to your e-mail on the school system, your child’s date of birth and the school cloud code to give you access to the system. A Parents’ guide is also attached to this letter. There is also an attached information sheet for families that may not live together explaining how to invite another parent into the virtual meetings should this option be required or if one parent is working away from home.

[https://stjosephshorwich.schoolcloud.co.uk](https://stjosephshorwich.schoolcloud.co.uk/)

**Login Details: (These can be found in parents e-praise account/My children/ documents)**

Appointments will last 4 minutes maximum and will automatically cut out at 4 minutes to allow for the next appointment to take place and the whole evening to run smoothly.

Some teachers may have more pupils than available time slots. Should you wish to receive communication from an unavailable teacher, please contact myself in school who will co-ordinate feedback from individual teachers or a collective response from a number of teachers.

If there are any teething issues, please notify us so we can work together to remove those barriers. We will also look to you for feedback in the days following parents’ evening so we can evaluate and improve communication or operational detail for future evenings. A contact number will be sent out to parents on the day incase they have any technical issues with a reminder of appointments times.

Mrs Hawkrigg (SENCo) and I will also be available for appointments should you wish to speak with either of us. You will need to Mrs Hawkrigg or I directly in school and we will manually make these appointments on the system.

We look forward to meeting you again soon. (It’s been a long time!)

Yours Sincerely,

M. Sharrock

Mr M Sharrock

Head of Year 11









If you click *Remove* the link in the previously sent invitation will no longer work and that person can no longer join the video call. 