17th July 2023

Dear Parent/ Carer,

As we reach the end of another busy year I would like to thank you all on behalf of the Pastoral team. We as I am sure you and your family are ready for a well-earned rest!

I would like to take this opportunity to just inform you of some changes which will be taking place within the Pastoral Team from September as we strive to ensure your child is fully supported to achieve their potential.

Mrs Hawkrigg retires from St Joseph’s and we will miss her greatly. She has been a superb advocate for the young people of our school and has worked closely with the Pastoral team.

Our Heads of Year will be as follows;

Year 7 – Mr Cartwright

Year 8 – Mrs Weall

Year 9 – Miss Tebay

Year 10 – Mr Sylvester

Year 11 – Mrs Anderton

Mr Sharrock will take on a new position as full time Inclusion Manager in charge of our ‘Reflection’ Room. I would like to place on record our thanks to Mr Sharrock for his time as a Head of Year.

Whilst we hope students do not get things wrong in the unfortunate event they do we will now be informing students in ‘Reflection’ they will attend school either from 8.25 -2.45 or from 9.25-3.45. During the day they will spend time completing their work away from the main school body and will remain in our ‘Reflection’ room. They will order a packed lunch from the canteen or bring their own lunch t school.

Our team continues to be supported by Miss Williamson (Pastoral Support Manager) and Mrs Guy (Nurture/Counsellor). We are also lucky that we are increasing our nurture provision which will be provided by Miss Wiggans and Mr Lunt.

Our uniform policy has not changed and a copy can be found on our website. We have asked all uniform suppliers to remind those purchasing a skirt that we ask that it be to the knee. We have included examples of acceptable footwear on our website – we define a shoe as black, polishable footwear. We will also not be allowing students to wear false eye-lashes, false nails or any items of jewellery in September so ask that these be removed before we return.

We also ask for your continued support with mobile phones. If your child needs to contact you during the day they may ask a member of staff to use their phone, if they are found to be using their phone at other times their mobile phone will be confiscated.

I would like to thank you again for your continued support and I look forward to seeing your young people next academic year.

Yours sincerely,

N Yorke-Robinson

N Yorke-Robinson

Deputy Headteacher