January 2024

Dear Parents/Carers

**Year 11**

**Aspirations Interviews (formally known as Mock Interviews)**

**Tuesday 30th January 2023**

At St Joseph’s RC High School, we are committed to ensuring that students leaving our school are prepared for the world of work. Consequently, on **Tuesday 30th January 2024,** all Year 11 pupils will be taking part in our Aspiration Interview at St Anthony’s (next to school).

We this in mind St Josephs have invited colleagues in from the world of business, colleges and apprenticeship providers to conduct the interviews. In the past the interviews took place over three evenings, but we have moved them to a day time slot, ensuring all our Year 11s have the opportunity to attend.

The aim of the programme is help pupils understand the importance of good GCSE grades and the possible careers they might want to pursue. The pupils will be asked to bring a completed CV with them (pupils can access the CV builder on **Unifrog**, which is straight forward to follow)

The interviewers will ask pupils about how they think they have done in their PP exams, if they could have done any more and what pathways they will take once they leave St Josephs and the GCSE qualifications they will need for their pathway choices

The interviews will take place on Tuesday **30th January in St Anthony’s (next to school),** with the first interview at **10:00- last interview at 12.40pm.**

**Pupils will attend the interviews in full school uniform**

Pupils will receive feedback from the interviewers

Pupils will sign out at front reception and sign in at St Anthony’s and then when their interview has been completed they will make their way back to school and sign back into school at front reception

Pupils will have an assembly next Monday informing what to expect from the event.

Please do not hesitate to contact me if you have any queries.

Yours sincerely

 Mrs D Hancock

Careers Lead

[hancockd@st-josephs.bolton.sch.uk](mailto:hancockd@st-josephs.bolton.sch.uk)

Mob: 07595909266

**Pupils must arrive for interview 5 minutes prior to interview staring**

**Pupils must be in full school uniform**

**Pupils must have a completed CV with them**

**Timings for the Day**

|  |  |
| --- | --- |
| **10:00 -10:20** | **Group 1** |
| **10:20 – 10:40** | **Group 2** |
| **10:45 – 10:55** | **Break** |
| **11;00 - 11:20** | **Group 3** |
| **11:20 - 11:40** | **Group 4** |
| **11:40 - 12:00** | **Group 5** |
| **12:00- 12:20** | **Group 6** |
| **12:20 - 12:40** | **Group 7** |
| **12:40 - 1:00** | **Group 8** |
| **1:00** | **Lunch** |

**Access to CV builder on Unifrog**

If pupils have forgotten how to access **Unifrog** they can follow these simple steps

1. Sign in to RMUNIfy
2. Click the **Unifrog link** - put in their school email address
3. Click on forgotten password
4. Go back into RMUNIFY – click on their email link
5. Find **Unifrog** and press reset password
6. Go back to **Unifrog** and put in both school email address and new password and safe
7. Scroll down to CV resume